

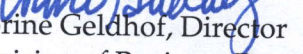
WORKFORCE ADVISORY

Number: 09-002

Date: 2/20/09

Expiration: Continuing

TO: Alaska Job Centers, Workforce Investment Act (WIA) Grantees, Sub-Recipients, and Eligible Training Providers

From 
Corine Geldhof, Director
Division of Business Partnerships

SUBJECT: Discrimination is Against the Law Poster Requirement Guidance

The requirement of displaying a “**Discrimination Is Against the Law!**” poster (attached) is to supplement not replace the Equal Opportunity notice requirement of Title 29 of the Code of Federal Regulations (CFR) Part 37.30 and to ensure clientele are fully informed of their rights and understand the process for filing discrimination complaints.

The Division recommends:

- Alaska Job Centers, Eligible Training Providers and WIA Grantees prominently display the attached “Discrimination is Against the Law” poster. The link to obtain the poster is <http://www.dol.gov/oasam/programs/crc/diatl.pdf>. The poster should be updated with the inclusion of the contact information for the local Equal Opportunity Officer in the section titled “Where may I file a complaint? You can choose one of two possible places to file your complaint.”
- The poster should be posted in prominent places on the premises where WIA grant related activities are conducted. The poster should be displayed so that it is accessible by all applicants for services financed under the grant, and by all applicants for employment and workers whose employment is financed by the grant.
- Alternate formats of the poster should be provided for persons with disabilities, as appropriate.

Any questions regarding this Workforce Advisory should be directed to Sheryl Cowan, Grant Administrator III, Division of Business Partnerships, at 907-269-8158 (phone), 907-269-4661 (fax), or sheryl.cowan@alaska.gov (e-mail).