

ALASKA LABOR RELATIONS AGENCY

Minutes of Annual Business Meeting

Friday, January 19, 2024, 2:00 PM

Location: 3301 Eagle St. Hearing room Ste 208 Anchorage, AK 99503 and Zoom

1. CALL TO ORDER (Chair Tammy Schultz)
Meeting called to order.

In Attendance:

ALRA staff: Nicole Thibodeau, Katherine Moody, and Talia Champion
Deputy Commissioner Nelson San Juan

ALRA board members: Tammy Schultz, Jennifer McConnel, Emily Hall, Jennifer Yuhas, Justin Mack, and Tyler Andrews.

AAG: Matthew Stinson accompanied by Jessie Alloway

Member of the public: Eric Schultz

2. INTRODUCTION FROM NEW BOARD MEMBERS, STAFF and LAW
ALRA board members introduced themselves. ALRA staff introduced themselves.
3. ETHICS PRESENTATION by AAG, Matthew Stinson
Matthew Stinson presented on the Executive Branch Ethics Act
4. APPROVAL OF MINUTES (from January 20, 2023, business meeting).
Action to approve minutes: motion was made and carried.
5. REPORTS
 - A. CASE OVERVIEW
The board heard an overview of the agency's cases
 - B. BUDGET
The board heard an overview of the agency's previous fiscal year, the current fiscal year, and the governor's budget for the next fiscal year. Board member Yuhas would like the record to reflect that her travel was donated for this meeting.
 - C. TRAINING UPDATE
The board heard an overview of the training agency staff completed in 2023 and that there is money in the budget for training for all staff now that the hearing officer's NJC training is complete.
- A. ADMINISTRATIVE UPDATE
The board heard updates on the agency's outreach efforts and next steps. The board heard that the Prolaw project is still in progress. We discussed having a final draft of the annual

report published by the end of March 2024, before that a draft will go to the board for feedback.

B. Board Member Update

Agency staff reviewed the current board member roster.

C. FINANCIAL DISCLOSURE REMINDER

Agency staff reminded board members to file financial disclosures with APOC.

D. SCHEDULING NEXT BOARD MEETING

Board members opted to schedule the meeting later, and the motion was made and carried.

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

The hearing examiner requested that the Board approve moving forward with submitting the regulations change package to the Department of Law. A motion was made and carried to update 8 AAC 97.010,020,015,025,040,050,220,310,510, and 260 to allow for electronic service and filing of documents; Adding a definitional regulation to clarify that time is calculated in calendar days unless otherwise specified; 8 AAC 97.025 to make the regulation wording align with the statute by replacing excessive with unnecessary; 8 AAC 97.060, 130, 140, 190 to allow for electronic ballot voting; and 8 AAC 97.400 to allow for virtual participation in hearings and prehearings. The hearing examiner requested that the board adopt a resolution to allow the Vice Chair to appoint panels in the absence of a chair, and in the absence of both, that the hearing examiner appoint a panel. After discussion, the proposed resolution 24-1 main motion was amended to strike everything after the second question and carried.

8. PUBLIC COMMENT

There were no public comments.

9. EXECUTIVE SESSION, if needed

No executive session was necessary.

10. ADJOURNMENT OF PUBLIC MEETING

The meeting was adjourned.

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